



## 2011 Annual Award Categories

### **Accounting and Finance**

Responsibilities are generally concerned with the management of the accounting program, including planning and directing the operation and adapting the program to best serve management's needs. Day-to-day accounting responsibilities include the maintenance of control and subsidiary accounting records in accordance with the agency's accounting principles and standards, payment and recording of civilian/military payrolls, processing of public vouchers and performance of necessary cost accounting functions. Fiscal reporting is required externally to interested agencies and internally to serve management's financial information requirements. Accounting specialists are involved as the financial experts in the review, analysis, development and implementation of accounting systems and related procedures and the maintenance of existing systems and procedures.

### **Analysis and Evaluations**

Economic analysis, management analysis, cost/price analysis and program evaluations are included in this category. Cost/benefit analysis, quantitative analysis to include the application of statistical techniques to con-temporary programs, analysis policy, programs, special studies, the design of systems to integrate and improve management information, cost effectiveness analysis, cost modeling, and parametric cost estimating are all related areas in this grouping.

### **Auditing**

Auditing responsibilities include providing management and interested parties a competent and independent appraisal of the results of financial operations and other such matters. In addition, auditing includes the degree of compliance with laws, regulations and principles of sound financial management; the effectiveness, economy and efficiency of resource utilization, and the extent to which desired results or benefits are being achieved.

### **Budgeting**

Budgeting responsibilities include formulation, justification, execution and innumerable facets contained within these areas, to include consulting, analysis and technical advice, as well as hands-on preparation or supervisory responsibilities in the budget process.

### **Business Management/Acquisition**

This award recognizes financial managers who are members of the Acquisition Corps serving in Program or Project Management Offices (PEO, PMs, or SPOE's). These positions require a variety of financial management competencies including budgeting, accounting, cost analysis and management of earned value. Criteria for performance include, but are not limited to, successful completion or milestone evaluation of the project as to schedule, performance and cost, and/or exemplary financial management competencies.

### **Contractor Support**

This award is designed to recognize outstanding contractor support to a government organization or service. Contractor must have worked for the organization for a minimum of one calendar year and significantly contributed to one of the fields of Comptrollership.

### **Comptroller/Deputy Comptroller**

Comptroller responsibilities extend throughout the total management cycle, encompassing the point where re-sources are consumed and used to produce outputs to-ward the accomplishment of missions. The

comptroller has primary staff responsibility for obtaining, administratively controlling, and accounting for funds needed to secure required resources. The comptroller participates in establishment of objectives, policies, procedures and organization, to include reviewing and assessing for effectiveness and efficiencies the accomplishment of the command in relation to mission and objectives.

#### **Education/Training Development**

Education, training and career development responsibilities include the ability to develop, promote, and execute a realistic and effective program so as to support the development and advancement of the profession of military comptrollership.

#### **Intern Trainee**

This award is designed to recognize an outstanding individual who has been in a trainee program for a minimum of six months of the awards calendar year and who has significantly contributed in one of the fields of comptrollership.

#### **Resource Management**

The individual award for resource management is de-signed to recognize outstanding performance by an individual who works in financial management; for example, planning, programming, budgeting, accounting or execution of financial programs. The award is designed to recognize superior contributions to resource management at functions that do not fit into the other categories. Examples of these areas are manpower management, in-formation systems, financial management, general ac-counting and analysis.

#### **Team Achievement Award**

This award is for outstanding team performance and is designed to recognize a team whose accomplishments, adoption of study results or outcome of savings, aid in the advancement of the profession of military comptrollership. A team is defined as a group of at least four, but not exceeding twenty (team leader plus 19), individuals brought together temporarily to perform a specific task.